

January 15, 2006

To: DWGA Delegates

From: DWGA Executive Board

RESPONSIBILITIES OF DWGA DELEGATES

1. Act as liaison between your club's members and the DWGA.
2. Attend both annual meetings; one on a Saturday in March and the other one on a Saturday in November. You or an alternate must be president to cast your club's vote when necessary.
3. Post the Schedule of Events in a prominent place and disperse any other material in the Spring Packet to the proper persons.
4. Obtain and post starting time sheets and lists of winners of our tournaments. (These will be faxed to Club offices of tournament participants.)
5. Post on bulletin boards the Junior Girls Poster and Entry Form.
6. Assist the Executive Committee when a tournament is held at your club by getting volunteers to help with the activities of the day.
7. Remind your members who are tournament winners to redeem their prize certificates by the deadline date of December 31st at the Host Club.

The success of our tournaments depends a great deal on the help we receive from our member clubs' delegates and handicap chairperson and we thank you for your cooperation in performing these services for the DWGA.