



## DWGA Board Meeting

Thursday, September 14, 2023 - 7:00pm

Zoom

### Minutes

#### Board Members in Attendance

Pat Carlson, *President*  
Kris Barr, *Secretary*  
Vicki Sama, *Treasurer*  
Claire McArdle, *Membership Chair*  
Lynn Sweeney, *Webmaster*  
MaryAnn Veitch, *Tournament Chair*  
Becky Caprano, *Director*

#### Call to Order

Pat Carlson called the meeting to order at 7:06pm, welcomed everyone attending the meeting and thanked them for their participation.

#### Approval of the Minutes

Clair McArdle moved to approve the minutes of the June 8, 2023, board meeting, it was seconded by MaryAnn Veitch and unanimously approved.

#### Review of the Bylaws

- There had been previous discussions about changing the language as it pertains to individual membership.
  - Claire indicated that she had an issue that she was able to easily take care of and didn't think we needed to make changes.
  - Pat said if there aren't many issues, then we should just leave it as is.
- Open Days
  - Based on the surveys that were received from some of our member courses, there is agreement to extend the open days throughout the year. Cart fees didn't seem to be an issue with most courses that participated in the Open Days program.

## **DWGA Board Meeting Minutes (continued)**

### **Review of the Bylaws (continued)**

- There was some discussion about King's Creek. Becky suggested that they do what Wilmington Country Club does and limit when the open days are offered instead of offering days in the middle of the season and only giving a 10% discount.
- Pat said that we don't need to change the bylaws for this, but we should work on rewording the letter sent to the clubs with the invoices.
- MaryAnn said that if we come up with some options, she will go back to Kevin at King's Creek to discuss.
- MaryAnn said that she would like to revisit some of the courses that say they don't want to join because when they polled their membership there was no interest. She said she will speak to Lesley, who has friends at Rehoboth Beach Country Club to find out why they don't want to join.
- Pat said we'll leave everything as it is and extend it year-round instead of just during the season.

### **Job Descriptions**

- The changes in job descriptions do not require us to make changes to the bylaws which should be kept as general and flexible as possible, but we need to add them to the procedures. They also do not require approval by the membership and can be removed from the agenda for the closing meeting.
- Becky wanted to discuss the fact that Lynn's job description as webmaster shows her as being responsible for membership duties. Becky will send information to Pat.
- Becky said that if she can find the old job descriptions, she will merge them with our updated versions.

### **Tournament Update**

- MaryAnn noted that the Blue and Gold tournament had to be cancelled due to lack of interest. She really would like to do something at Chesapeake Bay because they lost money when the tournament was canceled, and they were very understanding of the situation.
  - Ideas for a Fall Frolic or ProAm were discussed, with it being more of a fundraising event for the First Tee of Delaware.
  - Becky said that they have only had one event at Chesapeake in the past and the lack of interest for the Blue and Gold may have been because the course was up North. She noted that unless an event is held at Wilmington, DuPont or Newark, there doesn't seem to be much interest in the northern courses.
  - Ideas for this event included an open event with a mixed division and all women's division and set it up like the red, white & blue event or as a full scramble.
  - Could be used as a marketing event to promote the DWGA by allowing non-members to participate.
  - It was decided that there wouldn't be time to do it in October at this point but could target the Spring.

## **DWGA Board Meeting Minutes (continued)**

### **New Business**

- There was discussion about when Lesley should take over as President. Pat was planning to step down in October, but in the bylaws Lesley is required to hold a seat for a year, so it was decided that she would not take over officially until the opening meeting in April and Pat would resign at that time. Pat will remove this from the closing meeting agenda.
- Lesley is working on marketing and has taken over Eastern Shore Magazine responsibilities from Pat.
- MaryAnn suggested that we have a recap of what we've given to the charities this year at the closing meeting and to also send it out to membership and the clubs, thanking them for their part in the raising of funds.
- The website is going to be redone. Lynn said that she just started looking into that and is starting to research other webhosts and designers.
  - MaryAnn and Lynn said that they have some ideas as to who might be able to do it, but nothing has happened yet.
  - Pat suggested that we put together an RFP and send it out.
  - MaryAnn asked if we have a copy of the RFP from when TechnoGuber was selected, but Ronnie is away until the end of the month so we can't ask her as she handled it.
  - Becky said that we need to make sure to give Lynn whatever Lynn needs to get this done by the Spring so we don't find ourselves dealing with what we were dealing with this year.
- Vicki suggested that we decide on a centralized way of keeping our files and sharing documents between board members.
  - MaryAnn suggested DropBox and noted pricing is on their website. Roughly \$15/month for what we would need.
- Pat asked Vicki to prepare a tentative budget to review at the closing meeting along with a summary of our expenditures and to send that information to me and Lynn for distribution to membership prior to the meeting.
- MaryAnn brought up that the Peninsula Tournament coincides with the closing meeting and that some of our board members may not be available to participate in the meeting. There was discussion about changing the date, but there were conflicts for most dates and Pat decided to keep it as October 7<sup>th</sup>.
- Opening Meeting for 2024 – no date set yet, but it is typically the first Saturday in the month, which would mean it should be scheduled for April 6, 2024.

### **Adjournment**

The meeting adjourned at 7:57pm.

*Minutes taken by Kris Barr*